

# CLAIBORNE PARISH SCHOOL BOARD

## MINUTES OF REGULAR MEETING

May 5, 2022

The Claiborne Parish School Board met in a regular session at the Claiborne Parish School Board office in Homer, Louisiana, at six o'clock May 5, 2022, with the following members:

*Present:* Danny Lee, Linda Knox, Yolanda Coleman, Dr. Robert Haynes, William Maddox, Shelley Malsam, Chris Chandler, Terry Willis

*Absent:* Tommy Davidson

There was also present Mr. William Kennedy, Secretary of the Board.

Mr. Maddox, Board President, opened the meeting with prayer followed by the Pledge of Allegiance.

The minutes of the Regular Meeting held April 7, 2022, which had been emailed to the Board Members previously, were approved.

Superintendent Kennedy announced the list of retirees. Mr. Martin presented each retiree present with a plaque of appreciation and thanked them for their service to Claiborne Parish School Board.

### RETIREES - 2022

<u>NAME</u>	<u>SCHOOL</u>	<u>(CPSB) SERVICE YRS.</u>
Anthony Cooper	Summerfield	26
Beverly Duhon	Haynesville Jr./Sr.	28
Margaret Gryder	Homer High	26
Alean Jones	Homer Elementary	28
Toni Greer	Summerfield	2.5
Julia Rockett	Summerfield	21
Valinda Webb	Haynesville Elementary	29
Glen Kyle	Homer High	28

Amy Tynes, Audit Manager, with Allen, Green & Williamson, LLP, reported on the audit for the school year ending June 30, 2021. Ms. Tynes stated that an unmodified opinion or clean opinion was issued. There were no findings. Ms. Tynes commended the Business Department and School Board. Motion was made by Dr. Haynes, seconded by Ms. Malsam, to approve the audit report for year ending June, 2021. Motion passed by a vote of 8 yes, 0 no.

Superintendent Kennedy asked the Board to consider and take action with respect to adopting a resolution providing for canvassing the returns and declaring the results of the special election held in Homer School District No. 13, Claiborne Parish, Louisiana, on Saturday, March 26, 2022, to authorize the renewal of a special tax. Motion was made by Linda Knox to adopt, seconded by Terry Willis. Motion passed by a roll call vote of 8 yes, 0 no.

The following resolution was offered by Linda Knox and seconded by Terry Willis:

**RESOLUTION**

A resolution providing for canvassing the returns and declaring the results of the special election held in Homer School District No. 13, Claiborne Parish, Louisiana, on Saturday, March 26, 2022, to authorize the renewal of a special tax therein.

BE IT RESOLVED by the Parish School Board of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Homer School District No. 13, Claiborne Parish, Louisiana (the "District"), that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held in Homer School District No. 13, Claiborne Parish, Louisiana, on SATURDAY, MARCH 26, 2022 (the "Election"), to authorize the renewal of a special tax therein pursuant to the following proposition (the "Proposition"):

HOMER SCHOOL DISTRICT NO. 13  
PROPOSITION (TAX RENEWAL)

Shall Homer School District No. 13, Claiborne Parish, Louisiana (the "District"), continue to levy an eleven and ninety-six hundredths (11.96) mills tax on all the property subject to taxation in the District (an estimated \$376,800 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2023 and ending with the year 2032, for the purpose of acquiring, constructing, improving, maintaining, operating and supporting public school facilities in the District, including equipment therefor?

This Governing Authority does further proceed to examine and canvass the returns of the Election thereof.

SECTION 2. Election Results. According to the official certified tabulation of votes cast at said Election, there was a total of **158** votes cast **IN FAVOR OF** the Proposition and a total of **53** votes cast **AGAINST** the Proposition, resulting in a majority of **105** votes cast **IN FAVOR OF** the Proposition. The Proposition was therefore duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the Election.

SECTION 3. Promulgation of Election Result. The results of said election shall be promulgated by publication in the manner provided by law, after receipt from the Secretary of State's office of the actual costs of the election, as required by Act 205 of the Regular Session of the Legislature of Louisiana for the year 2019. SECTION 4. Declaration. The foregoing results of the Election are hereby declared by this Governing

Authority and shall be published as required by law.

SECTION 5. Procès Verbal. A *Procès Verbal* of the canvass of the returns of the Election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; another certified copy thereof shall be forwarded to the Clerk of Court and *Ex-Officio* Recorder of Mortgages in and for the Parish of Claiborne, who shall record the same in the Mortgage Records of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
Danny Lee	<u>X</u>	---	---	---
Linda Knox	<u>X</u>	---	---	---
William Maddox	<u>X</u>	---	---	---
Yolanda Coleman	<u>X</u>	---	---	---
Dr. Robert Haynes	<u>X</u>	---	---	---
Tommy Davidson	---	---	<u>X</u>	---
Vera Meadors	---	---	---	---
Shelley Malsam	<u>X</u>	---	---	---
Chris Chandler	<u>X</u>	---	---	---
Terry Willis	<u>X</u>	---	---	---

And the resolution was declared adopted on this, the 5<sup>th</sup> day of May, 2022.

/s/ William Kennedy  
Secretary

/s/ William Maddox  
President

PROCÈS VERBAL OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTION HELD IN HOMER SCHOOL DISTRICT NO. 13, CLAIBORNE PARISH, LOUISIANA, ON SATURDAY, MARCH 26, 2022.

BE IT KNOWN AND REMEMBERED that on Thursday, May 5, 2022, at 6:00 p.m., at its regular meeting place, the Parish School Board Office, 415 E. Main Street, Homer, Louisiana, the Parish School Board of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Homer School District No. 13, Claiborne Parish, Louisiana (the "District"), and being the authority ordering the special election held therein on Saturday, March 26, 2022, with the following members present:

Danny Lee, Linda Knox, Yolanda Coleman, Dr. Robert Haynes, William Maddox, Shelley Malsam, Chris Chandler, Terry Willis;

There being absent: Tommy Davidson;

did, in open and public session, examine the official certified tabulations of votes cast at the said election, and did examine and canvass the returns of the said election, there having been submitted at said election the following proposition, to wit:

HOMER SCHOOL DISTRICT NO. 13  
PROPOSITION  
(TAX RENEWAL)

Shall Homer School District No. 13, Claiborne Parish, Louisiana (the "District"), continue to levy an eleven and ninety-six hundredths (11.96) mills tax on all the property subject to taxation in the District (an estimated \$376,800 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2023 and ending with the year 2032, for the purpose of acquiring, constructing, improving, maintaining, operating and supporting public school facilities in the District, including equipment therefor?

There was found by said count and canvass that there was a total of **158** votes cast **IN FAVOR OF** the Proposition and a total of **53** votes cast **AGAINST** the Proposition, as hereinabove set forth, and it was further found and determined that there was a majority of **105** votes cast **IN FAVOR OF** the Proposition as hereinabove set forth.

Therefore, the Governing Authority did declare and proclaim and does hereby declare and proclaim in open and public session that the Proposition as hereinabove set forth was duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the said special election held in the District on Saturday, March 26, 2022.

Results by precinct are available from the Secretary of this Governing Authority during regular business hours or via the Louisiana Secretary of State's website (voterportal.sos.la.gov).

**Exhibit "A"** attached hereto and made a part of this *Procès Verbal* is a copy of the Notice of Special Election and proof of publication thereof.

THUS DONE AND SIGNED at Homer, Louisiana, on this, the 5<sup>th</sup> day of May, 2022.

ATTEST:

\_\_\_\_\_  
/s/ William Maddox  
President

\_\_\_\_\_  
/s/ William Kennedy  
Secretary

**EXHIBIT "A"**

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Parish School Board of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Homer School District No. 13, Claiborne Parish, Louisiana (the "District"), on November 11, 2021, NOTICE IS HEREBY GIVEN that a special election will be held within the District on **SATURDAY, MARCH 26, 2022**, and that at the said election there will be submitted to all registered voters in the District qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

HOMER SCHOOL DISTRICT NO. 13  
PROPOSITION (TAX RENEWAL)

Shall Homer School District No. 13, Claiborne Parish, Louisiana (the "District"), continue to levy an eleven and ninety-six hundredths (11.96) mills tax on all the property subject to taxation in the District (an estimated \$376,800 reasonably expected at this time to be

collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2023 and ending with the year 2032, for the purpose of acquiring, constructing, improving, maintaining, operating and supporting public school facilities in the District, including equipment therefor?

Said special election will be held at the polling places at the following precincts of the District which polls will open at seven o'clock (7:00) a.m. and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, to wit:

**PRECINCTS**

03(PART)  
05(PART)  
07(PART)  
08(PART)  
31(PART)  
41(PART)  
42(PART)  
84  
85  
87  
88  
92(PART)  
93  
96

The polling places at the precincts in the District are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The estimated cost of this election as determined by the Secretary of State based upon the provisions of Chapter 8-A of Title 18 and actual costs of similar elections is \$15,400.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Parish School Board Office, 415 E. Main Street, Homer, Louisiana, on **THURSDAY, MAY 5, 2022, at SIX O'CLOCK (6:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the District are entitled to vote at said special election and voting machines will be used.

THUS DONE AND SIGNED at Homer, Louisiana, on this, the 11<sup>th</sup> day of November, 2021.

ATTEST:

/s/ William Maddox  
President

/s/ William Kennedy  
Secretary

**PROCLAMATION**

I, the undersigned President of the Parish School Board of the Parish of Claiborne, State of Louisiana, the governing authority of Homer School District No. 13, Claiborne Parish, Louisiana (the "District"), do hereby declare, proclaim and announce that the proposition submitted at the special election held in the District on Saturday, March 26, 2022, was CARRIED by a majority of the votes cast at the said special election, all as described and set out in the above *Procès Verbal*.

THUS DONE AND SIGNED at Homer, Louisiana, on this, the 5<sup>th</sup> day of May, 2022.

William Maddox  
President

STATE OF LOUISIANA

PARISH OF CLAIBORNE

I, the undersigned Secretary of the Parish School Board of the Parish of Claiborne, State of Louisiana (the "Governing Authority"), the governing authority of Homer School District No. 13, Claiborne Parish, Louisiana (the "District"), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings and *Procès Verbal* made by said Governing Authority on May 5, 2022, providing for canvassing the returns and declaring the results of the special election held in the District on Saturday, March 26, 2022, to authorize the renewal of a special tax therein.

IN FAITH WHEREOF, witness my official signature at Homer, Louisiana, on this, the 5<sup>th</sup> day of  
May,  
2022.

\_\_\_\_\_  
Secretary

Superintendent Kennedy requested to approve the 2020 US Census Reapportionment resolution. This resolution provides for population equality among the election districts based on the 2020 Census. The revised election districts will become effective with the opening of the qualifying period for the primary election in 2022 for members of the Claiborne Parish School Board. Motion to approve was made by Dr. Haynes, seconded by Ms. Malsam. Motion passed by a roll call vote of 8 yes, 0 no.

**Claiborne Parish School Board  
2020 US Census Reapportionment  
Resolution**

**WHEREAS**, The Claiborne Parish School Board must redistrict itself to comply with Louisiana Revised Statute 17:71.5 (A); and

**WHEREAS**, The Claiborne Parish School Board desires to maintain its ten (10) single member election district plan; and

**WHEREAS**, The Claiborne Parish School Board is redistricting itself based on the 2020 Census to provide for population equality among the election districts as near as reasonably practicable by the adoption and ratification of the documents attached hereto and made a part hereof;

**SECTION I:**

The 2022 Claiborne Parish School Board Reapportionment Plan based on the 2020 Census population is as follows:

2022 CLAIBORNE PARISH PLAN							
<b>Total Population -14,170</b>							
<b>Redistricting Population -12,521</b>		<b>Ideal District Size - 1,252</b>		<b>Plan Deviation - 8.63%</b>			
District	Population	Dev.	%Dev.	White	% White	Black	% Black
Prison	1,649			1,105	67.01%	406	24.62%
1	1,301	49	3.91%	819	62.95%	427	32.82%
2	1,237	-15	-1.20%	637	51.50%	527	42.60%

3	1,210	-42	-3.35%	844	69.75%	297	24.55%
4	1,200	-52	-4.15%	280	23.33%	862	71.83%
5	1,257	5	0.40%	796	63.33%	388	30.87%
6	1,209	-43	-3.43%	856	70.80%	302	24.98%
7	1,258	6	0.48%	392	31.16%	817	64.94%
8	1,308	56	4.47%	474	36.24%	771	58.94%
9	1,287	35	2.80%	794	61.69%	426	33.10%
10	1,254	2	0.16%	266	21.21%	961	76.63%
	<b>12,521</b>	<b>Totals without prison</b>		<b>6,158</b>	<b>49.18%</b>	<b>5,778</b>	<b>46.15%</b>

Source: 2020 US Census Bureau-PL 94-171 Datafile• Compiled by Data Center UC, P.O. Box 141, Kenner, LA 70063 (504) 450-3474

**SECTION II:**

The election districts of the Claiborne Parish School Board shall be designated and shall each contain the precincts indicated as follows:

District	Precincts
1	1, 11 (part), 21, 91
2	31 (part*)
3	3, 35, 37, 41, 96
4	34,36
5	5,42,51
6	7
7	85 (part), 87, 88
8	8, 10, 11 (part), 81
9	84 (part), 92
10	84 (part), 85 (part), 93

(\*) Please note that the prison population of 1,649 is not being used for redistricting purposes located in Precinct 31, making the precinct split.

**THEREFORE, BE IT RESOLVED,** that the Claiborne Parish School Board election districts shall become effective with the opening of the qualifying period for the primary election in 2022 for members of the Claiborne Parish School Board. These districts shall be effective for all purposes beginning the terms of the members on the first day of January following their election.

This resolution having been offered by Dr. Robert Haynes and seconded by Shelley Malsam, at a school board meeting held on 5th day of May 2022, in Homer, Louisiana, the voting was as following:

YEAS: 8

NAYS: 0

ABSTAIN: 0

ABSENT: 1

**ATTEST:**

Ms. Bosby, Food Service Supervisor, requested permission to advertise for bids on milk, bread, paper products and produce. Ms. Malsam made a motion to approve the request, seconded by Ms. Coleman. Motion passed by a vote of 8 yes, 0 no.

Superintendent Kennedy requested permission to bid for fuel for 2022-23. Ms. Knox made a motion to approve the request, seconded by Mr. Lee. Motion passed by a vote of 8 yes, 0 no.

Mr. Kennedy asked the Board to consider the dismissal of a non-certified employee. The supporting documentation was included in the Board packets to review, along with school board policy - GBN (Dismissal of Employees). Motion to approve the recommendation of dismissal was made by Ms. Knox, seconded by Mr. Lee. Motion passed by a vote of 8 yes, 0 no.

Ms. Turner briefly discussed the April 2022 financials.

Superintendent’s Report:

## Personnel Actions – May 5, 2022

**I. To be Hired:**

a. Certified Teaching or Administrative Positions

Name	Position	Effective	Replacing

b. Classified, Support, Bus Drivers or Other Non-Certificated Positions

Name	Position	Effective	Replacing

**II. Resignations, Retirements:**

Name	Position	Effective	Reason
Macy Dugan	Para	3/25/22	Resigned
Courtney Kilgore	Para	4/26/22	Resigned

**III. Transfers:**

Name	Position	Effective	Reason

1. Superintendent Kennedy requested to move the July 7<sup>th</sup> board meeting to July 14<sup>th</sup>. The request will be put on the June agenda.
2. Reminder to Board Members – Financial Disclosure forms are due by May 16.
3. Please keep the family of Board Member, Ms. Vera Meadors in your prayers. The funeral arrangements for Ms. Meadors are as follows: Visitation will be on Friday, (May 6<sup>th</sup>) 3:00 – 6:00 p.m., at Paradise Funeral Home in Arcadia. The funeral will be on Saturday, (May 7<sup>th</sup>), 11:00 a.m. at Spring Lake Church of God in Christ, Homer.
4. We will hold a Special Called Meeting in the next couple of weeks to designate a replacement for the board seat. The replacement will complete the term.
5. There is approximately \$1,000,000 unresolved with the insurance company on the Homer Elementary winter storm damage claim.
6. May 24<sup>th</sup> is last day of school for students. May 25<sup>th</sup> is the last day of school for teachers.
7. Graduation ceremonies for Summerfield are May 16<sup>th</sup>, Haynesville – May 17<sup>th</sup>, KARE – May 18<sup>th</sup> at Homer City Hall, and Homer – May 19<sup>th</sup>.

8. The Pearl Street property is getting closer to the survey being completed. When finalized, the school board can declare it surplus property.

There being no further business to come before the Board, the meeting was adjourned.

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William Maddox, President  
Claiborne Parish School Board

ATTEST:

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Mr. William Kennedy, Secretary  
Claiborne Parish School Board